

# **Annual Quality Assurance Report (AQAR)**

**For The Academic Year  
JULY 1, 2013 TO JUNE 30, 2014  
OF  
M.N.COLLEGE, VISNAGAR**

**Submitted to  
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

Nagarbhavi, Bangalore - 560 072 India



**Internal Quality Assurance Cell (IQAC)  
M.N.COLLEGE, VISNAGAR**

# The Annual Quality Assurance Report (AQAR) of the IQAC 2013-2014

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

M.N.COLLEGE, VISNAGAR

1.2 Address Line 1

NEAR BUS STOP

Address Line 2

STATION ROAD

City/Town

VISNAGAR

State

GUJARAT

Pin Code

384315

Institution e-mail address

prinmnc@gmail.com

Contact Nos.

(02765) 231415

Name of the Head of the Institution

Dr. K.M. JOSHI

Tel. No. with STD Code

(02765) 231415

Mobile

9427679131

Name of the IQAC Co-ordinator

Mobile

IQAC e-mail address

1.3 NAAC Track ID

1.4 NAAC Executive Committee No. & Date

1.5 Website address

Web-link of the AQAR

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.85	2009	Till- Jan.2014

1.7 Date of Establishment of IQAC

1.8 AQAR for the year

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC : NO.

#### 1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No   
Autonomous College of UGC Yes  No   
Regulatory Agency approved Institution Yes  No   
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

#### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

#### 1.12 Name of the Affiliating University (for the Colleges)

Hemchandracharya North  
Gujarat University, Patan

#### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme	<input type="text" value="--"/>	DST-FIST	<input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/>	Any other ( <i>Specify</i> )	<input type="text" value="--"/>
UGC-COP Programmes	<input type="text" value="--"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="11"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="00"/>
2.3 No. of students	<input type="text" value="00"/>
2.4 No. of Management representatives	<input type="text" value="00"/>
2.5 No. of Alumni	<input type="text" value="00"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="00"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="00"/>
2.9 Total No. of members	<input type="text" value="11"/>
2.10 No. of IQAC meetings held	<input type="text" value="02"/>

2.11 No. of meetings with various stakeholders:	Faculty	<input type="text" value="02"/>	Non-Teaching Staff	<input type="text" value="02"/>
	Students	<input type="text" value="00"/>	Alumni	<input type="text" value="01"/>
	Others	<input type="text" value="00"/>		

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

## 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

-----

## 2.14 Significant Activities and contributions made by IQAC

- Preparation of academic calendar
- Encourage students to involve in NSS, NCC and other social and cultural activities of the college.
- Use of ICT to facilitate learning process.
- Motivated the faculty member to avail Faculty Development Programme under UGC XII<sup>th</sup> plan and encourage participation in Refresher courses and Orientation programme / Short term course organized by different University.
- Encourage students to present papers in Department Seminars and participate in departmental quiz competition.
- Remedial classes for academically weak students.
- Sensitizing students to ecological and environmental issues.
- Coaching classes for entry in services for SC/ST/OBC and minority students.
- College celebrated annual day as “ Vasantotsav-2014”
- College organized book fair and run for unity programme for students and society members.
- College have started Ph.D programme in Gujarati and History.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Academic calendar & teaching plan for the session 2013-2014	Execution of the academic activities with good academic environment
Coaching centre should be continued for entry in services for SC/ST/OBC (non creamy layer), Minorities.	Coaching centre was continued for entry in services for SC/ST/OBC (non creamy layer), Minorities.
Provide guidance through Remedial classes for slow learners	Provided guidance through Remedial classes for slow learners
To motivate faculty members to join FDP/STC/OP/RC under UGC XII <sup>th</sup> plan and apply for research project.	03 of our faculty members participated in FDP/ STC/OP/RC
To Encourage faculty members to participate in various workshops/conferences, publish papers in reputed journals and submit proposals for research projects.	Many of our faculty members presented their research papers in state /national /international seminars/conferences, published their papers in reputed journals and submitted minor research project proposals to UGC.
To celebrate cultural annual programme to encourage students to present their talents	Celebrated cultural annual programme as "VASANTOTSAV" on February 12, 2014.
To expand computer laboratory facilities.	Expanded computer laboratory facilities.
To sign MoU with educational institute	Signed MoU with Sheth M.N. Science college, Patan.
To execute extension activities for social welfare and to sensitize students towards social issues.	Activities like Voter awareness rally, awareness programme on plastic-free environment and thalasemia, Book fair and Run for Unity programme were organized.

\* Attach the Academic Calendar of the year as Annexure - I.

2.16 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of Self-financing Programmes	Number of value added / Career Oriented Programmes
Ph.D	00	00	00	00
PG	06	01	06	00
UG	12	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others (M. Phil)	02	00	02	00
<b>Total</b>	20	01	08	00

Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

The college has core options at the undergraduate level in Gujarati, English, Sanskrit, Hindi, History, Political Science, Economics, Physics, Chemistry, Mathematics, Botany and Zoology while at the postgraduate level, college has core options in Gujarati, Sanskrit, Hindi, History, Physics, and Chemistry.



(ii) Pattern of Programmes:

Pattern	Number of programmes
Semester	20
Trimester	00
Annual	00

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure-II*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, The University has revised the syllabus of B.A., B.Sc. programme. College has adopted the curriculum revised by the University from time to time.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

PG Center in Chemistry subject is restarted.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
46	32	06		08

2.2 No. of permanent faculty with Ph.D.

23

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
								46	25.5

2.4 No. of Guest and Visiting faculty and Temporary faculty 

00	00	00
----	----	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	00	13	14
Presented Papers	04	16	05
Resource Persons	00	01	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- |   |
|---|
| <ul style="list-style-type: none"> <li>Assignments in the form of workbook</li> <li>Group work</li> <li>Mathematical Model</li> <li>Field Work Training</li> <li>Mind map Technique</li> <li>ICT based lecture</li> </ul> |
|---|

2.7 Total No. of actual teaching days during this academic year 

178
-----

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) 

----
------

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 

09		
----	--	--

2.10 Average percentage of attendance of students 

82%
-----

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.(Sanskrit)	54	17	54	2	4	76
B.A.(English)	98	31	51	12	2	96
B.A.(Gujarati)	66	12	40	6	10	68
B.A.(Hindi)	21	5	47	5	5	62
B.A.(History)	88	28	38	4	1	70
B.A.(Economics)	49	16	41	12	4	73
B.A.(Political Science)	60	7	23	12	10	52
B.Sc.(Maths)	51	41	49	2	0	92
B.Sc.(Chemistry)	163	26	56	4	3	89
B.Sc.(Physics)	67	27	52	3	0	82
B.Sc.(Botony)	25	72	20	0	4	96
B.Sc.(Zoology)	9	89	11	0	0	100
M.Sc.(Physics)	15	73	27	0	0	100
M.A.(Gujarati)	67	40	43	10	4	99
M.A.(Hindi)	28	32	68	0	0	100
M.A.(History)	85	83	12	0	4	99
M.A.(Sanskrit)	45	67	29	0	4	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- i. Monitoring the teaching learning process through discussion with head of departments.
- ii. Evaluation of teaching learning process by collecting subject wise oral and written feedback from students
- iii. Encourage the faculty to use technology in class room.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	01

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	22	15	9	NIL
Technical Staff	11	6	9	NIL

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Faculty members are encouraged to participate and present Research Papers in various Research Forums
- Special permission is granted for Research Related Activities.
- Faculty members are motivated to approach various funding agencies to promote Research culture in the campus

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	01	NIL	NIL
Outlay in Rs. Lakhs	---	70000	---	---

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	---	---	---	---

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	13	3	1
Non-Peer Review Journals	02	04	08
e-Journals	13	02	---
Conference proceedings	---	----	---

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects (other than compulsory by the University)	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. Of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	---	---	---	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : 00

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of Research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	01	--	--	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="00"/>	State level	<input type="text" value="28"/>
National level	<input type="text" value="02"/>	International level	<input type="text" value="00"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="00"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text"/>
NCC	<input type="text" value="4"/>	NSS	<input type="text" value="13"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Flood Relief Activity done for UttaraKhand floods (Rs. 4425) jointly by M.N. College-Visnagar & 7 Gujarat BN. N.C.C. Mahesana on 3<sup>rd</sup> Jul-2013.
2. Special Olympics India - Gujarat (Special Mahakumbha) was organised by M.N. College-Visnagar, NCC Cadets Service & Gov. of Gujarat during 21<sup>st</sup> to 23<sup>rd</sup> December 2013.
3. Blood Donation Camp was organized by M.N.College- Visnagar & Red Cross Society – Visnagar on 23<sup>rd</sup> January 2014.
4. National Voter Day Celebration (NVD) was organized by M.N.College-Visnagar, NCC & Election Department - Visnagar Taluka Sevasadan on 25<sup>th</sup> January 2014.
5. Tree Plantation Program on "My Earth My Duty" was organized by M.N .College-Visnagar in collaboration with TIRUPATI nature park on 26<sup>th</sup> july 2013.
6. N.S.S. Day Celebration Talim Shibir was held by M.N .College- Visnagar, HNGU-Patan and NSS Dept. during 21<sup>st</sup> September 2013 to 24<sup>th</sup> September 2013.
7. 'Run For Unity' was organized by Govt. of Gujarat & M.N. College-Visnagar on 15<sup>th</sup> December 2013
8. Cleaning Abhiyan was done at mandali NSS camp jointly organized by M.N .College- Visnagar & NSS Dept. on 27<sup>th</sup> December 2013.
9. Lecturer on “Food and Fruit” delivered by Dr. shridhar Joshi at mandali NSS camp jointly organized by M.N .College- Visnagar & NSS Dept. on 29<sup>th</sup> December 2013.

10. Lecturer On “Empowerment of Women” Delivered by Dr. Shurekhaben Patel at mandali NSS camp jointly organized by M.N .College- Visnagar & NSS Dept.on 30<sup>th</sup> December 2013.
11. Home Stay was organized at mandali NSS camp by M.N.College- Visnagar & NSS Dept. on 31<sup>st</sup> December 2013.
12. Sports Day was organized at mandali NSS camp by M.N .College- Visnagar & NSS Dept.on 31<sup>st</sup> December 2013.
13. Lecturer On “Our Duty for NSS ” Delivered by Prof M.S.Patel and Prof M.C.Patel at mandali NSS camp organized by M.N. College- Visnagar & NSS Dept. on 31<sup>st</sup> December 2013.
14. Flash Mob Programme-"AIDS awareness programme" was done at IDAR M.N.College- Visnagar, NSS Dept and HNGU on 23<sup>rd</sup> January 2014.
15. Yuva Netrutva Taalim Shibir' was organized by M.N. College-Visnagar & Hemchandracharya North Gujarat University - Patan during 20<sup>th</sup> January 2014 to 23<sup>rd</sup> January 2014.
16. Thalassemia awareness Test was done by M.N. College- Visnagar on 21<sup>st</sup> January 2014.
17. National Voter Day Celebration (NVD) was organised by M.N. College-Visnagar, NSS & Election Department – Visnagar Taluka Sevasadan on 25<sup>th</sup> January 2014.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	37.86 acres	--	--	37.86 acres
Class rooms	29	00	--	29
Laboratories	19	00	--	19
Seminar Halls	01	00	--	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	--	14	UGC & PG	
Value of the equipment purchased during the year (Rs. in Lakhs)	--	6.78	--	--
Others	--	--	--	--

#### 4.2 Computerization of administration and library

Administration: - Integrated financial management system (IFMS)
---



#### 4.3 Library Services:

	Existing		Newly added		Total	
	No.	Value in Rs	No.	Value in Rs	No.	Value in Rs
Text Books	50709	----	1647	104059.5	51356	104059.5
Reference Books	1284	----	Nil	-----	1284	-----
e-Books	3135750	5900.00	0	0	3135750	5900.00
Journals	----	----	1	500.00	1	500
e-Journals	6220	5900.00	---	---	6220	5900.00
Digital Database						
CD & Video						
Others (specify)			--	--	--	

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	90	02	4 mbps	11	02	02	13	10
Added	10	--	4 mbps	11	--	--	--	--
Total	100	02	4 mbps	11	02	02	13	10

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

-----
-------

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT	----
ii) Campus Infrastructure and facilities	---
iii) Equipments	1.32
iv) Others	---
<b>Total:</b>	1.32

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The students are informed about students support services available in the college during the inaugural function of UG and PG courses
- Periodical meeting of the principal and head of the department with students
- Meeting with students to enhance their academic/placement activities

#### 5.2 Efforts made by the institution for tracking the progression

- Tutorial System
- Examination result analyse in staff common room meeting.
- The principal has formed certain committees in order to track the progress and development.
- The committees like, sports committee, cultural committee etc.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3134	525	0	00

(b) No. of students outside the state

00
----

(c) No. of international students

00
----

Men	No	%	Women	No	%
	1647	45.01		2012	54.98

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
						1466	530	28	1635	00	3659

Demand ratio

Dropout %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Udisha and Placement Cell organised awareness Programme

- Coaching centre for entry in services run by faculties of M.N. College
- Purchased competitive examination books in the library.
- Subscribe magazines for competitive exams.
- Guidance to students regarding syllabus and pattern of exams.

No. of students beneficiaries

#### 5.5 No. of students qualified in these examinations

NET	<input style="width: 30px;" type="text" value="03"/>	SET/SLET	<input style="width: 30px;" type="text" value="07"/>	GATE	<input style="width: 30px;" type="text" value="--"/>	CAT	<input style="width: 30px;" type="text" value="--"/>
IAS/IPS etc	<input style="width: 30px;" type="text" value="--"/>	State PSC	<input style="width: 30px;" type="text" value="00"/>	UPSC	<input style="width: 30px;" type="text" value="--"/>	Others	<input style="width: 30px;" type="text" value="00"/>

#### 5.6 Details of student counselling and career guidance

Career Guidance Cell: The Career counselling cell provides necessary information to students for their career developments.

No. of students benefitted

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	144	10	--

#### 5.8 Details of gender sensitization programmes

- ❖ Beti bachao beti padhao and Female Health Awareness Programmes were Organized in Annual NSS Shibir.
- ❖ Stage performance regarding Gender sensitization performed by students in annual programme “ Vasantotsav”

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

##### No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount Rs
Financial support from Institution	---	---
Financial support from Government	1090	3271255
Financial support from other sources	---	---
Number of students who received International/ National recognitions	---	---

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: -- \_\_\_\_\_

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### **VISION**

The Vision of the college is “According to the changing trends the students get quality education, become self dependent citizens; cultivate healthy mentality and developing personalities so that they become competent to face the coming challenges. They Learn syllabi and acquire the requirement through formal and informal education system during the period of study.”

##### **MISSION**

The Mission is the college the Lest the youth of “Anart Pradesh” be Devoid of Higher Education and at the same time taking economic aspect as Central consideration, they take such education near their native place.

#### 6.2 Does the Institution has a management Information System ?

No

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- Being affiliated to the Hemchandracharya North Gujarat University of patan, the college follow the syllabus set by the University.
- Our faculty Member of BOS give valuable suggestion for design of syllabus

##### 6.3.2 Teaching and Learning

- Use of ICT
- Conducting Remedial Classes
- Educational tour and industrial visit

##### 6.3.3 Examination and Evaluation

- Internal exam is conducted per semester
- Transparent evaluation mechanism is established.

##### 6.3.4 Research and Development

- Special permission is granted for Research Activities
- Research facilities are provided to the researcher.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- All faculty members have been provided with unique user id and password of NLIST (Inflibnet) Digital library to access e resources from anywhere.
- Books, journals and e-journals are made available

### 6.3.6 Human Resource Management

- The aim of the college is to make optimum use of the available human resources. All faculty members are involved in different activities of the college.

### 6.3.7 Faculty and Staff recruitment

- Our college is government college so faculties recruited by Higher education department through GPSC.
- Administrative staffs are selected by Higher education department through Gaun seva pasandagi mandal

### 6.3.8 Industry Interaction / Collaboration

- Signed MoU with Sheth M.N. Science college patan
- Students from chemistry department visit to various chemical industries.

### 6.3.9 Admission of Students

Admission of students are made as per norms of Hemchandracharya North Gujarat University patan

## 6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"><li>• Faculties are granted permission for their research work and paper presentation</li></ul>
Students	<ul style="list-style-type: none"><li>• In case of student death, Insurance system provided by state government and we implement the scheme.</li><li>• We supports to the students for Various Scholarship funded by various government scheme.</li></ul>

6.5 Total corpus fund generated

----

6.6 Whether annual financial audit has been done Yes

--

No

√

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	---	NO	---
Administrative	NO	---	NO	---

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Suggestions are collected from principals by University

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni Meet is conducted. Through the meet, suitable suggestions from the alumni were received for the college development activities.

6.12 Activities and support from the Parent – Teacher Association

- No association is established

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Awareness Programme on Global Warming
- Tree Plantation Programme
- Rain harvesting system
- implementation of SWACHCHH BHARAT system in the campus

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Campus interview arranged for students
- Various formulated committees effectively work out their plans.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Refer to 2.15 (Achievements)

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Soil Health card programme
- NSS

*\*Details in Annexure III & IV*

7.4 Contribution to environmental awareness / protection

- Maintains Garden.
- New tree plantation in campus and outside of campus.
- Awareness programme on plastic free society.
- Rally on environmental awareness.
- Rain water harvesting.
- Green chemistry taught to students.

7.5 Whether environmental audit was conducted? Yes  No



7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**STRENGTHS:**

1. Highly qualified faculty committed towards students welfare.
2. Green wide campus.

**WEAKNESS:**

1. Insufficient staff.

**OPPORTUNITIES:**

1. Introduce need based courses.
2. Skill development course

**THREATS:**

1. The student- computer ratio is inadequate and many more computers need to be provided to the students. This is not always possible due to inadequate funds and infrastructural facilities.
2. Meet the Global /Industrial challenges.

**8. Plans of institution for next year**

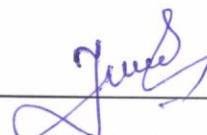
- To Establishment of Micronutrients Laboratory for soil testing.
- To plan for organize state level seminar in Gujarati department.
- To purchase laboratory equipments for biology, chemistry and physics departments and furniture for classroom and laboratory.
- To enhance academic-industry interaction
- To start online admission process for first year students.
- To celebrate teacher day
- To encourage students for various competitive exam, co-curricular activity, extra curricular activity.

Name: Mr. P.S.Patel



Signature of the Coordinator, IQAC

Name: Dr. Y.M. Patel



Signature of the Chairperson, IQAC

**PRINCIPAL**  
**M.N.College, Visnagar**

\*\*\*

Annexure I

**ACADEMIC CALENDAR - 2013- 2014**

Sr.No.	Date	Activity
1	15/06/2013	Start of academic session, staff meeting
2	26/06/2013	To Complete the admission process
3	24/06/2013	BA / B.Sc. Sem.- I Student Orientation Program, Beginning of Academic Work (UG & PG)
4	04/07/2013	Swami Vivekananda Punyathithi
5	10/07/2013	Planting Festival
6	11/07/2013	World population day
7	22/07/2013	Celebration of Gurupurnima
8	26/07/2013	Special information program by NCC on Kargil Vijay Day
9	12/08/2013	Celebration of Donor Seth Maneklal Nanchand's Birthday
10	14/08/2013	College Cleanliness Campaign and Patriotic Songs Competition Program
11	14/08/2013	Last date for depositing the first year enrolment form of UG / PG
12	15/08/2013	Celebration of Independence Day
13	26/08/2013 to 31/08/2013	Organized at the College level of various competitions, Saptadhara Activity Week (Selection Program for Youth Festival)
14	31/08/2013	To organize various sports events on National Sports Day
15	05/09/2013	Teacher's Day Celebration
16	16/09/2013	World Ozone Day Celebration
17	24/09/2013	NSS Day Celebration
18	02/10/2013	To organize programs on the occasion of Gandhi Jayanti
19	14/10/2013 to 28/10/2013	To Complete the internal written examinations of the college
20	30/10/2013	CBCS Sem.-1, 3, 5 University written examinations (Phase I)
21	01/11/2013 to 21/11/2013	Diwali vacation
22	22/11/2013	Second semester, college staff meeting
23	25/11/2013	CBCS Sem.-1, 3, 5 University written examinations (second phase)
24	09/10/2013	Educational work started- Sem-2, 4, 6
25	10/12/2013	International Human Rights Day Celebration
26	14/12/2013	National Energy Savings Day
27	22/12/2013	Ramanujan Birth Anniversary Celebration (Mathematics Division) dated 23/12/2013
28	13/01/2014 to 18/01/2014	Organize various educational tours from college
29	12/01/2014	National Youth Day - Swami Vivekananda Birth Anniversary, dated 13/01/14, Monday
30	25/01/2014	National Voters Day - Celebration
31	26/01/2014	Republic Day Celebration
32	30/01/2014	Gandhi death anniversary, Gandhi's life-based programs
33	02/02/2014	Celebration of World Water Day, dated 03/02/2014, Monday
34	04/02/2014 to 06/02/2014	Literary activities, book fair etc.

35	15/02/2014 to 24/02/2014	Internal Written Examinations of Colleges
36	21/02/2014	Gujarati language and its importance for mother tongue day
37	28/02/2014	National Science Day Celebration (demonstration of science experiment)
38	February-March	Procedure for taking students' feedback form'
39	08/03/2014	World Women Day Celebration
40	24/03/2014	CBCS University written exams Sam-2, 4, 6
41	26/04/2014	End of Second Academic Session
42	27/04/2014 to 14/06/2014	Summer vacation

## Important Events

Sr.No	Events	Date
1	Celebrated sadbhavana divas	22/08/2013
2	Celebrated teachers day	05/09/2013
3	Coin exhibition	11/09/2013
4	Different Cultural activities under saptdhara	16/09/2013 to 19/09/2013
5	Organized NSS training programme	21/09/2013to 24/09/2013
6	Celebrated Gandhi Jayanti, Swachchhata Abhiyan	02/10/2013
7	Organized run for unity	15/12/2013
8	Organized Book fair with collaboration with Rotary club	12/02/2014 to 14/02/2014
9	Celebrated cultural programme Vasantotsav	18/02/2014
10	Held plastic awareness programme	18/02/2014

**ANALYSIS OF FEED BACK**

IQAC conducted survey to collect data from Students, Parents and Alumni. The feedback form was designed to measure the parameters such as Quality of Curriculum, Evaluation Process, Teaching learning process, Infrastructure facilities, Academic atmosphere of the college, Library, facilities etc. The survey provides the grade scale (excellent, good, average and poor). The responses collected from various Departments were analyzed by a team constituted by the IQAC. The main findings of the feedback analysis are summarized below:

- Students are highly satisfied with teaching and learning process.
- The students are satisfied with the evaluation process
- They are highly satisfied with the opportunities provided to them to participate in extracurricular activities
- The efforts made by the College for the upliftment of the students were highly appreciated.
- Most of the alumni are satisfied with the discipline, teaching atmosphere, and infrastructure.
- Some valuable suggestion regarding infrastructure and library extension.
- Students suggested to provide wifi facility.

\*\*\*\*\*

**1. Title of the Practice**

Soil health card programme

**2. Objectives of the Practice**

- To turn theoretical knowledge into practical knowledge.
- To increase agricultural productivity by testing of soil nutrients.
- To guide the farmers to use fertilizers according to deficiency in soil nutrients.
- To develop qualities like leadership, unity and self-confidence in students.
- To suggest the farmers to plant different crop according to soil nutrients present in their soil.
- To financial assist to students participating in soil health card programme.
- To give training to the students to operate sophisticated instrument which is beneficial for their academic area as well as industrial profession.

**3. The Context**

- We had to overcome this work without harming the routine teaching work. In such a consideration it was a challenge.
- The students were untrained and didn't aware about such type of work.
- The samples, sent from the Govt. authorizes, were so enormous in number that their rapid analysis is a great challenge.

**4. The Practice**

- For this mission of Agricultural Development and for the programme of providing Soil Health Card to each farmer, the authorities of the State Government employed Gram Sevaks and some local agencies to collect soil samples.
- On scientific basis, these collected samples were labelled and sent to our laboratory for testing.
- We analyze different parameter like pH, electrical conductivity, organic carbon, phosphorous, potash, sulphur, boron, copper, magnesium, ferrous, calcium, magnesium of soil samples provided by the agriculture department.
- After analyze we prepare soil health card and delivered to agriculture department.

**5. Evidence of Success**

The first success of this programme, as we completed the analysis and testing of so many samples entrusted to our institution by the State Government authorities during 8 years. Thus, we successfully overcome the entrusted work and its philanthropic gain was enjoyed obviously by our institution, staff and students and by the society too.

- Farmers followed soil elements before farming the crop and started using required fertilizers, seeds and pesticides based on soil health card.
- Agricultural productivity increased with economical gain.

- The institution has been benefited with economical gain by which infrastructural facility fortified.
- The qualities like leadership unity and self-confidence blossomed in students.
- The students got a fair remuneration for this soil testing work. Thus, their labour remained fruitful.
- Along with students, the staff also got a fair remuneration for such a work.

## 6. **Problems Encountered and Resources Required.**

**Problems Encountered:** Due to instrumental error, variation in results found  
More man power require for work

**Physical Resources:** Chemistry Laboratory, Glass wares, Chemicals, Equipments.

**Human Resources:** Principal, Coordinator, Teaching-Nonteaching Staff, Students.

### 1. **Title of the Practice**

National service scheme

### 2. **Objectives of the Practice**

- Understand the community in which they work
- Understand themselves in relation to their community
- Identify the needs and problems of the community and involve them in problem-solving
- Develop among themselves a sense of social and civic responsibility
- Utilise their knowledge in finding practical solutions to individual and community problems
- Develop competence required for group-living and sharing of responsibilities
- Gain skills in mobilising community participation.
- Acquire leadership qualities and democratic attitudes
- Develop capacity to meet emergencies and natural disasters

### 4. **The Context**

The efforts of NSS volunteers have been widely acclaimed by the community, universities, colleges and general public as the NSS volunteers have been rendering selfless service to the community.

### 4. **The Practice**

- Various social welfare activities like swachhata abhiyan, AIDS awareness programme, blood donation camp, human and cattle health check up, gender equity programme, awareness programme on eradication of superstition in society, motivational lectures for youth, women empowerment, stop addiction rally, voter awareness programme.

**5. Evidence of Success**

Many people got benefited with our above social activity.

**6. Problems Encountered and Resources Required.**

**Problems Encountered:** At camp site sometimes physical facilities are not sufficient.

**Physical Resources:** Office, computers, brooms.

**Human Resources:** Programme officer, Staff, Students, NGO.