

# **Annual Quality Assurance Report (AQAR)**

**For The Academic Year**

**JULY 1, 2017 TO JUNE 30, 2018**

**OF**

**M.N.COLLEGE,VISNAGAR**

**Submitted to**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

Nagarbhavi, Bangalore - 560 072 India



**Internal Quality Assurance Cell (IQAC)**

**M.N.COLLEGE, VISNAGAR**

**The Annual Quality Assurance Report (AQAR) of the IQAC  
2017-2018**

**Part – A**

**1. Details of the Institution**

1.1 Name of the Institution

M.N.COLLEGE, VISNAGAR

1.2 Address Line 1

NEAR BUS STOP

Address Line 2

STATION ROAD

City/Town

VISNAGAR

State

GUJARAT

Pin Code

384315

Institution e-mail address

prinmnc@gmail.com

Contact Nos.

(02765) 231415

Name of the Head of the Institution

Dr. K.M. JOSHI

Tel. No. with STD Code

(02765) 231415

Mobile

9427679131

Name of the IQAC Co-ordinator

Dr. Y. M. PATEL

Mobile

9427046161

IQAC e-mail address

iqacmnc@gmail.com

1.3 NAAC Track ID

GJCOGN13738

1.4 NAAC Executive Committee No. & Date

EC/47/A & A/29 DATE: 29/01/2009

1.5 Website address

www.mnc.edu.in

Web-link of the AQAR

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.85	2009	Till-Jan.2014

1.7 Date of Establishment of IQAC

20/06/2010

1.8 AQAR for the year

2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

Accreditation by NAAC: N.A.

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous College of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

### 1.12 Name of the Affiliating University (for the Colleges)

Hemchandracharya North Gujarat  
University, Patan

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

--

University with Potential for Excellence

--

UGC-CPE

--

DST Star Scheme

--

UGC-CE

--

UGC-Special Assistance Programme

--

DST-FIST

--

UGC-Innovative PG programmes

--

any other (Specify)

--

UGC-COP Programmes

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## 2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="11"/>								
2.2 No. of Administrative/Technical staff	<input type="text" value="00"/>								
2.3 No. of students	<input type="text" value="00"/>								
2.4 No. of Management representatives	<input type="text" value="00"/>								
2.5 No. of Alumni	<input type="text" value="00"/>								
2.6 No. of any other stakeholder and community representatives	<input type="text" value="00"/>								
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>								
2.8 No. of other External Experts	<input type="text" value="00"/>								
2.9 Total No. of members	<input type="text" value="11"/>								
2.10 No. of IQAC meetings held	<input type="text" value="02"/>								
2.11 No. of meetings with various stakeholders: Faculty	<input type="text" value="02"/>	Non-Teaching Staff	<input type="text" value="02"/>						
	Students	<input type="text" value="00"/>	Alumni	<input type="text" value="00"/>	Others	<input type="text" value="00"/>			
2.12 Has IQAC received any funding from UGC during the year?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>					
If yes, mention the amount	<input type="text" value="--"/>								
2.13 Seminars and Conferences (only quality related)									
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC									
Total Nos.	<input type="text" value="02"/>	International	<input type="text" value="00"/>	National	<input type="text" value="00"/>	State	<input type="text" value="00"/>	Institution Level	<input type="text" value="02"/>
(ii) Themes	<ul style="list-style-type: none"><li>• Seminar on Archives and History</li><li>• Seminar on carrier counseling</li></ul>								

## 2.14 Significant Activities and contributions made by IQAC

<ul style="list-style-type: none"> <li>❖ Launched own college mobile application named “Manek”</li> <li>❖ Celebrated annual cultural programme “Pamrat-2018.</li> <li>❖ Wifi facility named “NAMO” installed.</li> <li>❖ For ICT facility, interactive board purchased.</li> <li>❖ Two water cooler and RO plant installed.</li> <li>❖ Responses from the students were very good so college continue Finishing School. Under the school, Employability Skills and Life Skills Training are provided to the students.</li> </ul>
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## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Academic calendar for the session 2017-2018	Execution of the academic activities with good academic environment
Submission of the data of All India Survey of Higher Education (AISHE)	Data of AISHE 2017-2018 successfully uploaded & certificate received.
To motivate faculty members to join FDP/STC/OP/RC under UGC XII <sup>th</sup> plan and apply for research project.	24 of our faculty members participated in OP/RC/FDP/ STC programme.
To Encourage faculty members to participate in state /national /international seminar / conference /workshop and publish papers in reputed journals.	Many of our faculty members presented their research papers in state /national /international seminars and published their papers in reputed journals.
To celebrate cultural annual programme.	Celebrated cultural annual programme as “PAMARAT” on 15/02/2018
To conduct seminar on carrier counselling	Seminar on carrier counselling on 24/09/2017

\* Attach the Academic Calendar of the year as Annexure - I.

2.16 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of Self-financing Programmes	Number of value added / Career Oriented Programmes
Ph.D	03	00	03	00
PG	07	00	07	00
UG	12	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others (M. Phil)	02	00	02	00
<b>Total</b>	24	00	12	00

Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

The college has core options at the undergraduate level in Gujarati, English, Sanskrit, Hindi, History, Political Science, Economics, Physics, Chemistry, Mathematics, Botany and Zoology while college has core options at the postgraduate level in Gujarati, Sanskrit, Hindi, History, Physics, Chemistry and Botany.

##### (ii) Pattern of Programmes:

Pattern	Number of programmes
Semester	24
Trimester	00
Annual	00

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
 (On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No.
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1.5 Any new Department/Centre introduced during the year. If yes, give details.

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## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	43	18	16		9

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
									43	28.5

2.4 No. of Guest and Visiting faculty and Temporary faculty



2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	10	14	03
Presented papers	15	21	00
Resource Persons	01	00	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- |   |
|---|
| <ul style="list-style-type: none"> <li>• Assignments in the form of workbook</li> <li>• Group work</li> <li>• Mathematical Model</li> <li>• Field Work Training</li> <li>• Smart Class</li> </ul> |
|---|

2.7 Total No. of actual teaching days during this academic year

179
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

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2.9 No. of faculty members involved in curriculum restructuring /revision/syllabus development

08		
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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

81%
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2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.(Sanskrit)	25	0	32	8	20	60
B.A.(English)	66	6	39	6	23	74
B.A.(Gujarati)	67	3	24	10	16	54
B.A.(Hindi)	32	0	13	0	9	22
B.A.(History)	68	9	38	4	16	68
B.A.(Economics)	25	0	20	20	32	72
B.A.(Political Science)	48	8	19	15	50	92
B.Sc.(Maths)	53	21	21	0	13	55
B.Sc.(Chemistry)	200	36	37	0	18	91
B.Sc.(Physics)	83	27	24	1	29	81
B.Sc.(Botany)	54	76	19	0	4	98
B.Sc.(Zoology)	46	50	35	0	4	89
M.Sc.(Physics)	13	77	23	0	0	100
M.Sc.(Chemistry)	25	84	8	0	8	100
M.Sc.(Botany)	28	61	32	4	3	100
M.A.(Gujarati)	26	22	62	8	8	100
M.A.(Hindi)	11	27	64	0	0	91
M.A.(History)	22	82	5	0	13	100
M.A.(Sanskrit)	7	57	14	0	29	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- i. Monitoring the teaching learning process through Teachers lesson plan and notes of lesson
- ii. Evaluation of teaching learning process by collecting subject wise feedback from students
- iii. Encourage the faculty to use technology in class room.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	19
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	01

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	22	NIL	NIL
Technical Staff	8	8	NIL	NIL

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Faculty members are encouraged to participate and present Research Papers in various Research forums.
- Special permission is granted for Research Related Activities.
- Faculty members are motivated to approach various funding agencies to promote Research culture in the campus

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	26	12	---
Non-Peer Review Journals	02	06	---
e-Journals	27	09	---
Conference proceedings	---	---	---

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects <i>(other than compulsory by the University)</i>	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	---	---	---	---	---
Sponsoring agencies	---	---	---	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs: 00

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level	00	State level	60
National level	06	International level	00

3.23 No. of Awards won in NSS:

University level	00	State level	--
National level	--	International level	--

3.24 No. of Awards won in NCC:

University level	00	State level	00
National level	00	International level	00

3.25 No. of Extension activities organized

University forum	--	College forum	--		
NCC	05	NSS	03	Any other	00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. "International Yoga Day Celebration" was organized by M.N.College- Visnagar, NCC & Visnagar taluka Seva Sadan Visnagar on 21st June 2017.
2. Flood Relief Activity was organized by M.N. College-Visnagar, NCC on 17th October 2017.
3. National Voter Day Celebration (NVD)-"Voter awareness rally" was organized by M.N.College-Visnagar, NCC & Election Department - Visnagar Taluka Sevasadan on 25th January 2018.
4. "International Yoga Day Celebration" was organized by M.N.College- Visnagar, NSS & Visnagar taluka Seva Sadan Visnagar on 21st June 2018.
5. Gandhi jayanti Celebration "Prabhat Ferry" was organized by M.N. College-Visnagar & 7 Gujarat BN. N.C.C. Mahesana & Gov. of Gujarat on 2nd October 2018.
6. Gandhi jayanti Celebration "Reading Gandhi's thought & Bhajan Gan " was organized by M.N. College-Visnagar & 7 Gujarat BN. N.C.C. Mahesana & Gov. of Gujarat on 2nd October 2018.
7. Gandhi jayanti Celebration " Swachhata abhiyan " was organized by M.N. College-Visnagar & 7 Gujarat BN. N.C.C. Mahesana & Gov. of Gujarat on 2nd October 2018.
8. Flood Relief Activity was organized by National Service Scheme (NSS) & M.N. College-Visnagar on 17th October 2017.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	37.86 acres	--	--	37.86 acres
Class rooms	29	00	--	29
Laboratories	19	00	--	19
Seminar Halls	02	00	--	02
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	--	1		1
Value of the equipment purchased during the year (Rs. in Lakhs)	--	1.89	--	1.89
Others	--	--	--	--

#### 4.2 Computerization of administration and library

Administration: - Integrated financial management system (IFMS)  
Admission process for B.Sc. sem-I and M.A., MSc. are computerized

#### 4.3 Library Services:

	Existing		Newly added		Total	
	No.	Value in Rs	No.	Value in Rs	No.	Value in Rs
Text Books	52294	---	---	---	52294	---
Reference Books	1306	---	---	---	1306	---
e-Books	3135809	5900.00	---	---	3135809	5900.00
Journals	----	---	10	6405.00	10	6405.00
e-Journals	6250	5900.00	---	---	6250	5900.00
Digital Database	---	---	---	---	---	---
CD & Video	62	6015.00	---	---	62	6015.00
Others (specify)	---	---	---	---	---	---

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	110	02	4 mbps	11	02	02	13	10
Added	20	--	4 mbps	11	--	05	16	--
Total	130	02	4 mbps	11	02	07	29	10

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Administration: - Integrated financial management system (IFMS)

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	0.0
ii) Campus Infrastructure and facilities	0.0
iii) Equipments	1.27
iv) Others	--
<b>Total:</b>	1.27

### Criterion – V

## 5. Student Support and Progression

### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The students are informed about students support services available in the college during the inaugural function of UG and PG courses
- Periodical meeting of the principal with students.
- Regular Meeting with students to enhance their academic/placement activities



## 5.2 Efforts made by the institution for tracking the progression

- Examination result analyse in staff common room meeting.
- The principal has formed certain committees in order to track the progress and development.
- The committees like, sports committee, cultural committee etc

## 5.3 (a) Total Number of students

UG	PG	*Ph. D.	Others
2299	293	20	00

(b) No. of students outside the state

00

(c) No. of international students

00

Men	No	%
	1443	55.67

Women	No	%
	1149	44.32

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1001	343	58	1367	00	2769	809	352	30	1401	00	2592

\* No. of Ph.D. students are not considered in above data.

Demand ratio

Dropout %

## 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Udisha and Placement Cell organised awareness Programme

- Purchased competitive examination books in the library.
- Subscribe magazines for competitive exams.
- Guidance to students regarding syllabus and pattern of exams.

No. of students beneficiaries

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## 5.5 No. of students qualified in these examinations

NET	02	SET/SLET	03	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	05

### 5.6 Details of student counselling and career guidance

Lectures for ‘Career Opportunity in Industry’ delivered for final year students.

No. of students benefitted 208

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	06

### 5.8 Details of gender sensitization programmes

- Stage performance regarding Gender sensitization performed by students in annual programme “Pamarat”

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level 116 National level 13 International level -

#### No. of students participated in cultural events

State/ University level 14 National level 00 International level 00

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level 39 National level 00 International level 00

Cultural: State/ University level 00 National level 00 International level 00

### 5.10 Scholarships and Financial Support

	Number of students	Amount Rs
Financial support from Institution	---	---
Financial support from Government	1242	2625870
Financial support from other sources	---	---
Number of students who received International/ National recognitions	---	---

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### **VISION**

The Vision of the college is “According to the changing trends the students get quality education, become self dependent citizens; cultivate healthy mentality and developing personalities so that they become competent to face the coming challenges. They Learn syllabi and acquire the requirement through formal and informal education system during the period of study.”

##### **MISSION**

The Mission is the college the Lest the youth of “Anart Pradesh” be Devoid of Higher Education and at the same time taking economic aspect as Central consideration, they take such education near their native place.

#### 6.2 Does the Institution has a management Information System

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### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

- Being affiliated to the Hemchandracharya North Gujarat University of patan, the college follow the syllabus set by the University.
- Our faculty Member of BOS give valuable suggestion for design of syllabus.

#### 6.3.2 Teaching and Learning

- Use of ICT
- Educational tour and industrial visit.
- Project work.

#### 6.3.3 Examination and Evaluation

- Internal exam is conducted per semester
- Transparent evaluation mechanism is established.

#### 6.3.4 Research and Development

- Special permission is granted for Research Activities
- Research facilities are provided to the researcher.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- All faculty members have been provided with unique user id and password of NLIST (Inflibnet) Digital library to accesses resources from anywhere.
- Books, journals and e-journals are made available

#### 6.3.6 Human Resource Management

- The aim of the college is to make optimum use of the available human resources. All faculty members are involved in different activities of the college.

#### 6.3.7 Faculty and Staff recruitment

- Our college is government college so faculties recruited by Higher education department through GPSC.
- Administrative staffs are selected by Higher education department through Gaun seva pasandagi mandal.

### 6.3.8 Industry Interaction / Collaboration

- Performed activities under MoU with Sheth M.N. Science college patan,
- Students from chemistry department visit to various chemical industries.

### 6.3.9 Admission of Students

Admission of students are made as per norms of Hemchandracharya North Gujarat University patan.

### 6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"><li>• Faculties are granted permission for their research work and paper presentation</li></ul>
Students	<ul style="list-style-type: none"><li>• In case of student death, Insurance system provided by state government and we implement the scheme.</li><li>• We supports to the students for Various Scholarship funded by various government scheme.</li></ul>

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	---	No	---
Administrative	No	---	No	---

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Suggestions are collected from principals by University

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni Meet is conducted. Through the meet, suitable suggestions from the alumni were received for the college development activities.

6.12 Activities and support from the Parent – Teacher Association

- No association is established

6.13 Development programmes for support staff

- Computer literacy programme
- Encourage to develop academic qualification

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Awareness Programme on Global Warming
- Tree Plantation Programme
- Rain harvesting system
- implementation of SWASH BHARATH system in the campus

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Various formulated committees effectively work out their plans.
- Encouraged the faculty to use ICT in teaching-learning.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Refer to 2.15 (Achievements)

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Soil Health card programme
- Kitchen Garden programme

*\*Details in Annexure III & IV*

7.4 Contribution to environmental awareness / protection

- Maintains Garden.
- New tree plantation in campus and outside of campus.
- Awareness programme on plastic free society.
- Rally on environmental awareness.
- Rain water harvesting.
- Green chemistry taught to students.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**STRENGTHS:**

1. Highly qualified faculty committed towards students welfare.
2. Green wide campus.

**WEAKNESS:**

1. Insufficient staff.

**OPPORTUNITIES:**

1. Introduce need based courses.
2. Skill development course

**THREATS:**

1. The student- computer ratio is inadequate and many more computers need to be provided to the students. This is not always possible due to inadequate funds and infrastructural facilities.
2. Meet the Global /Industrial challenges.

**8. Plans of institution for next year**

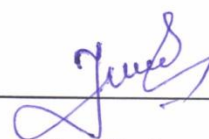
- To prepare for reaccreditation ( 2<sup>nd</sup> cycle) of NAAC.
- To establish ZEN garden.
- To celebrate annual day.
- To start vocational courses
- To continue finishing school programme.
- To plan community hall centrally AC.
- To start certificate computer programme for students.
- To organize on and off campus interviews.

Name: Mr. P.S.Patel



Signature of the Coordinator, IQAC

Name: Dr. Y.M. Patel



Signature of the Chairperson, IQAC

**PRINCIPAL**  
**M.N.College, Visnagar**



**ACADEMIC CALENDAR - 2017 – 2018**

<b>Sr. No.</b>	<b>Date</b>	<b>Programme</b>
1	15/06/2017 to 28/06/2017	Starting of teaching and admission process completion
2	19/06/2017	Orientation Program of B.A./B.Sc. Sem.- I Students
3	21/06/2017	International Yoga Day celebration
4	04/07/2017	Swami Vivekananda Death Anniversary
5	05/07/2017	Tree plantation Day
6	09/07/2017	Guru purnima celebration
7	11/07/2017	World Population Day
8	26/07/2017	Special programme by NCC cadets on Kargil day
9	12/08/2017	Birth anniversary of Donor Sheth shri Maneklal Nanchand
10	14/08/2017	College cleanliness drive and patriotic song competition
11	15/08/2017	Independence Day celebration
12	16/08/2017	To complete University enrolment processor of UG/PG Students
13	19/08/2017 to 23/08/2017	Saptadhara (Preparation for Youth Festival) and Inter-college competition
14	29/08/2017	National Sports Day
15	05/09/2017	Teacher Day Celebration
16	11/09/2017	Student's Seminar and department wise quiz competition
17	14/09/2017	Internal Exam
18	24/09/2017	N.S.S. Day Celebration
19	02/10/2017	Gandhi Jayanti Celebration, Cleanliness and elocution competition
20	03/10/2017	First phase of University exam (Sem. 3 & 5)
21	16/10/2017 to 05/11/2017	Diwali vacation

22	06/11/2017	Commencement of second academic session
23	09/11/2017	Second phase of university exam (Sem. I and M.A./M.Sc.)
24	14/11/2017 to 28/11/2017	Organizing Finishing school
25	20/11/2017	commencement of classes
26	23/11/2017	N.C.C. Day Celebration
27	10/12/2017	International human right Day Celebration
28	14/12/2017	National energy saving Day ( Car & Scooter Free Day)
29	22/12/2017	Ramanujan Birth Anniversary ( Maths Department)
30	26/12/2017 to 01/01/2018	NSS Annual Camp
31	12/01/2018	National Youth Day Celebration
32	25/01/2018	National Voter's Day Celebration
33	26/01/2018	Republic Day Celebration
34	30/01/2018	Gandhiji Death Anniversary
35	02/02/2018	International Water Day Celebration
36	14/02/2018	Literature activity, To organize book fair.
37	15/02/2018	College Annual Function & Prize Distribution
38	21/02/2018	Importance of mother Tongue - Gujarati day celebration
39	22/02/2018	Student's Seminar and department wise quiz competition
40	28/02/2018	National Science day
41	February-March 2018	Collection Student's Feedback form
42	08/03/2018	World Women Day Celebration
43	26/03/2018	Starting of University exam Sem-2, 4, 6
44	26/04/2018	End of second academic session
45	27/04/2018	Starting Summer vacation

## **Important Events**

<b>Sr. No</b>	<b>Events</b>	<b>Date</b>
1	Celebrated world yoga day	21/06/2017
2	Celebrated teachers day	05/09/2016
3	Organized seminar on Achieves and History	20/09/2017
4	Organized seminar on carrier counselling	24/09/2017
5	Organized annual day as Pamarat	15/02/2018

*Annexure- II*

### **ANALYSIS OF FEED BACK**

**2017-18**

IQAC conducted oral and written survey to collect data from Students, parents, teacher and Alumni. The feedback forms were designed to measure the parameters such as Quality of Curriculum, Evaluation Process, Internet facilities, student-teacher relationship, Teaching learning process, Infrastructure facilities, Academic atmosphere of the college, Library, facilities etc. The survey provides the grade scale (excellent, good, average and poor). The responses collected from various Departments were analyzed by a team constituted by the IQAC. The main findings of the feedback analysis are summarized below:

- Most of students are satisfied with teaching and learning process.
- Rating for Fairness of evaluation is satisfied.
- Rating for student-teacher relationship are good.
- Students satisfied with wifi facility.
- Rating for curricular is good.
- Students are satisfied with co-curricular and extra curricular activity.
- The efforts made by the College for the upliftment of the students were highly appreciated.
- Students, alumni suggested to recruit enough staff.
- Most of the alumni are satisfied with teaching atmosphere. Alumni suggested to start computer classes.

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**1. Title of the Practice**

Kitchen Garden Project

**2. Objectives of the Practice**

- To stop air pollution.
- Less water consumption for production.
- It saves energy.
- We get organic fruits and vegetables.
- It saves alternative crops and crop diversity.

**3. The Context :**

- People get organic fruits and vegetables.

**4. The Practice**

- In the year 2008-2009 department of political science had given Kitchen Garden Project as an assignment to the students.
- After 2008-2009, Kitchen Garden Project is still in progress.

In the Kitchen Garden Project since two year 2016-2017 in collaboration with Rotary club, Visnagar we have been trying to reach to the society to spread awareness about benefits of Kitchen Garden.

- Members of Rotary Club, Visnagar and students representative group together visited different villages like Saduthala, Paldi, Thalota, Hasanpur etc. and distributed plants. We also distributed plants and seeds to Samarth Diamond Group's employees to create interest and encourage them to join in this project.

**5. Evidence of Success**

- Many people in villages accepted the project and started the kitchen garden project regularly.

**6. Problems Encountered and Resources Required.**

- In initially phase there was fear of Pollinators, so it was hard to work with them.

**7 Resource:** Projector, bee hives boxes.

**1. Title of the Practice**

Soil health card programme

**2 Objectives of the Practice**

- To turn theoretical knowledge into practical knowledge.
- To increase agricultural productivity by testing of soil nutrients.
- To guide the farmers to use fertilizers according to deficiency in soil nutrients.
- To develop qualities like leadership, unity and self-confidence in students.
- To suggest the farmers to plant different crop according to soil nutrients present in their soil.
- To financial assist to students participating in soil health card programme.
- To give training to the students to operate sophisticated instrument which is beneficial for their academic area as well as industrial profession.

### 3. The Context

- We had to overcome this work without harming the routine teaching work. In such a consideration it was a challenge.
- The students were untrained and didn't aware about such type of work.
- The samples, sent from the Govt. authorizes, were so enormous in number that their rapid analysis is a great challenge.

### 4. The Practice

- For this mission of Agricultural Development and for the programme of providing Soil Health Card to each farmer, the authorities of the State Government employed Gram Sevaks and some local agencies to collect soil samples.
- On scientific basis, these collected samples were labelled and sent to our laboratory for testing.
- We analyze different parameter like pH, electrical conductivity, organic carbon, phosphorous, potash, sulphur, boron, copper, magnesium, ferrous, calcium, magnesium of soil samples provided by the agriculture department.
- After analyze we prepare soil health card and delivered to agriculture department.

### 5. Evidence of Success

- The first success of this programme, as we completed the analysis and testing of so many samples entrusted to our institution by the State Government authorities during 8 years. Thus, we successfully overcome the entrusted work and its philanthropic gain was enjoyed obviously by our institution, staff and students and by the society too.
- Farmers followed soil elements before farming the crop and started using required fertilizers, seeds and pesticides based on soil health card.
- Agricultural productivity increased with economical gain.
- The institution has been benefited with economical gain by which infrastructural facility fortified.
- The qualities like leadership unity and self-confidence blossomed in students.
- The students got a fair remuneration for this soil testing work. Thus, their labour remained fruitful.
- Along with students, the staff also got a fair remuneration for such a work.

### 6 Problems Encountered and Resources Required.

**Problems Encountered:** Due to instrumental error, variation in results found  
More man power require for work

**Physical Resources:** Chemistry Laboratory, Glass wares, Chemicals, Equipments.

**Human Resources:** Principal, Coordinator, Teaching-Nonteaching Staff, Students.