

Annual Quality Assurance Report (AQAR)

**For The Academic Year
JULY 1, 2015 TO JUNE 30, 2016
OF
M.N.COLLEGE, VISNAGAR**

**Submitted to
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
Nagarbhavi, Bangalore - 560 072 India**



**Internal Quality Assurance Cell (IQAC)
M.N.COLLEGE, VISNAGAR**

**The Annual Quality Assurance Report (AQAR) of the IQAC
2015-2016**

Part – A

1. Details of the Institution

1.1 Name of the Institution	M.N.COLLEGE, VISNAGAR
1.2 Address Line 1	NEAR BUS STOP
Address Line 2	STATION ROAD
City/Town	VISNAGAR
State	GUJARAT
Pin Code	384315
Institution e-mail address	prinmnc@gmail.com
Contact Nos.	(02765)231415
Name of the Head of the Institution	Dr .K.M. JOSHI
Tel. No. with STD Code	(02765) 231415
Mobile	9427679131

Name of the IQAC Co-ordinator

Dr.Y.M. PATEL

Mobile

9427046161

IQAC e-mail address

iqacmnc@gmail.com

1.3 NAAC Track ID

GJCOGN13738

1.4 NAAC Executive Committee No. & Date

EC/47/A & A/29 DATE: 29/01/2009

1.5 Website address

www.mnc.edu.in

Web-link of the AQAR

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.85	2009	Till-Jan.2014

1.7 Date of Establishment of IQAC

20/06/2010

1.8 AQAR for the year

2015-2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

Accreditation by NAAC :

N.A.

1.10 Institutional Status

University

State Central Deemed Private

Affiliated College

Yes No

Constituent College Yes No

Autonomous College of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Hemchandracharya North Gujarat University, Patan

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

11

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

00

2.3 No. of students

00

2.4 No. of Management representatives

00

2.5 No. of Alumni

00

2.6 No. of any other stakeholder and
Community representatives

00

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

00

2.9 Total No. of members

11

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders: Faculty

02

Non-Teaching Staff

02

Students

00

Alumni

01

Others

00

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

--

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

03

International

0

National

0

State

0

Institution Level

03

(ii) Themes

- Seminar on “ Marriage in foreign” awareness
- Seminar on prose reading
- Seminar on carrier counselling

2.14 Significant Activities and contributions made by IQAC

❖	For providing better safety to Students College installed CCTV.
❖	College organized book fair, painting and rangoli competition with collaboration with Rotract club, visnagar for students and society members.
❖	Celebrated annual day as “Vasantotsav-2016”.
❖	Four new toilet blocks construction work started for students.
❖	Renovation work of botanical garden and pond to conserve water started
❖	Renovated conference room
❖	Established parking facilities for students.
❖	Library extension work started.
❖	Furniture for classroom and laboratory purchased.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Academic calendar & teaching plan for the session 2015-2016	Execution of the academic activities with good academic environment
Submission of the data of All India Survey of Higher Education (AISHE)	Data of AISHE 2015-2016 successfully uploaded & certificate received.
To motivate faculty members to join FDP/STC/OP/RC under UGC XII th plan and apply for research project.	23 of our faculty members participated in FDP/OP/ STC etc programme.
To Encourage faculty members to participate in state /national /international seminar / conference /workshop and publish papers in reputed journals.	Many of our faculty members presented their research papers in state /national /international seminars and published their papers in reputed journals.
To celebrate cultural annual programme as “VASANTOTSAV”	Celebrated cultural annual programme as “ VASANTOTSAV” on February 24, 2016
To organize one day seminar on "Marriage in foreign" Awareness	Organized one day seminar on "Marriage in foreign" Awareness on 18/12/2015
To organize book fair	Organized book fair on 12/02/2016 to 14/02/2016

* Attach the Academic Calendar of the year as Annexure - I.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of Self-financing Programmes	Number of value added / Career Oriented Programmes
Ph.D.	03	00	03	00
PG	07	01	07	00
UG	12	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others (M. Phil)	02	00	02	00
Total	24	01	12	00

Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

The college has core options at the undergraduate level in Gujarati, English, Sanskrit, Hindi, History, Political Science, Economics, Physics, Chemistry, Mathematics, Botany and Zoology while college has core options at the postgraduate level in Gujarati, Sanskrit, Hindi, History, Physics, Chemistry and Botany.

(ii) Pattern of Programmes:

Pattern	Number of programmes
Semester	24
Trimester	00
Annual	00

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	50	22	16		12

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
									50	21.5

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	10	11	12
Presented papers	14	24	02
Resource Persons	00	00	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Assignments in the form of workbook
- Group work
- Mathematical Model
- Field Work Training
- Smart Class

2.7 Total No. of actual teaching days during this academic year

183

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

10

2.10 Average percentage of attendance of students

82%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.(Sanskrit)	40	13	28	15	28	83
B.A.(English)	73	4	27	29	4	64
B.A.(Gujarati)	60	10	23	7	45	85
B.A.(Hindi)	42	2	19	10	33	64
B.A.(History)	91	4	20	9	46	79
B.A.(Economics)	49	0	18	12	31	61
B.A.(Political Science)	44	5	25	7	32	68
B.Sc.(Maths)	111	42	27	1	6	77
B.Sc.(Chemistry)	257	29	41	1	6	77
B.Sc.(Physics)	90	11	36	4	10	61
B.Sc.(Botany)	52	63	19	0	0	83
B.Sc.(Zoology)	74	51	28	4	4	88
M.Sc.(Physics)	15	46	40	0	13	100
M.Sc.(Chemistry)	23	31	17	0	43	91
M.Sc.(Botany)	15	20	60	0	20	100
M.A.(Gujarati)	32	28	53	9	6	97
M.A.(Hindi)	16	25	25	0	44	94
M.A.(History)	88	67	17	0	11	95
M.A.(Sanskrit)	19	53	16	11	16	96

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- i. Monitoring the teaching learning process through Teachers lesson plan and notes of lesson
- ii. Evaluation of teaching learning process by collecting subject wise feedback from students
- iii. Encourage the faculty to use technology in class room.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC – Faculty Improvement Programme	18
HRD programmes	00
Orientation programmes	03
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	01
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	19	2	NIL
Technical Staff	11	5	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Faculty members are encouraged to participate and present Research Papers in various Research Forums
- Special permission is granted for Research Related Activities.
- Faculty members are motivated to approach various funding agencies to promote Research culture in the campus

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	---	---	---	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	NIL	NIL	NIL
Outlay in Rs. Lakhs	70000/-	NIL	NIL	NIL

3.4 Details on research publications

	International	National	Others
Peer Review Journals	22	04	---
Non-Peer Review Journals	---	06	07
e-Journals	21	01	---
Conference proceedings	---	---	---

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects (<i>other than compulsory by the University</i>)	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	---	---	---	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs: 00

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

05
20

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

 SRF

 Project Fellows

 Any other

3.21 No. of students Participated in NSS events:

University level <table border="1" style="display: inline-table; width: 40px; text-align: center;">15</table>	State level <table border="1" style="display: inline-table; width: 40px; text-align: center;">01</table>
National level <table border="1" style="display: inline-table; width: 40px; text-align: center;">00</table>	International level <table border="1" style="display: inline-table; width: 40px; text-align: center;">00</table>

3.22 No. of students participated in NCC events:

University level <table border="1" style="display: inline-table; width: 40px; text-align: center;">00</table>	State level <table border="1" style="display: inline-table; width: 40px; text-align: center;">100</table>
National level <table border="1" style="display: inline-table; width: 40px; text-align: center;">07</table>	International level <table border="1" style="display: inline-table; width: 40px; text-align: center;">00</table>

3.23 No. of Awards won in NSS:

University level <table border="1" style="display: inline-table; width: 40px; text-align: center;">00</table>	State level <table border="1" style="display: inline-table; width: 40px; text-align: center;">--</table>
National level <table border="1" style="display: inline-table; width: 40px; text-align: center;">--</table>	International level <table border="1" style="display: inline-table; width: 40px; text-align: center;">--</table>

3.24 No. of Awards won in NCC:

University level <table border="1" style="display: inline-table; width: 40px; text-align: center;">00</table>	State level <table border="1" style="display: inline-table; width: 40px; text-align: center;">00</table>
National level <table border="1" style="display: inline-table; width: 40px; text-align: center;">00</table>	International level <table border="1" style="display: inline-table; width: 40px; text-align: center;">00</table>

3.25 No. of Extension activities organized

University forum <table border="1" style="display: inline-table; width: 40px; text-align: center;">--</table>	College forum <table border="1" style="display: inline-table; width: 40px; text-align: center;">00</table>	
NCC <table border="1" style="display: inline-table; width: 40px; text-align: center;">04</table>	NSS <table border="1" style="display: inline-table; width: 40px; text-align: center;">10</table>	Any other <table border="1" style="display: inline-table; width: 40px; text-align: center;">00</table>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. International Yoga Day (State level celebration G.M.D.C. Ahmedabad) was organized by M.N. College-Visnagar & 7 Gujarat BN. N.C.C. Mahesana & Gov of Gujarat on 21st June 2015.
2. International Yoga Day Celebration was organized by M.N.College- Visnagar, NCC & Visnagar taluka Seva Sadan Visnagar on 21st June 2015.
3. Blood Donation Camp with NCC was organized by M.N.College- Visnagar, NCC & Red Cross Society – Visnagar and NCC on 12th August 2015.
4. National Voter Day Celebration (NVD) was organized by M.N.College-Visnagar, NCC & Election Department - Visnagar Taluka Sevasadan on 25th January 2016.
5. Awareness program on Eradication of superstition in society presented by Shri. B. S. Sadhu (magician) at kansarakui NSS camp was organized by M.N.College- Visnagar & NSS Dept on 1st January 2015.
6. Cleaning Abhiyaan at kansarakui NSS camp was organized by M.N.College- Visnagar & NSS Dept on 2nd January 2015.
7. Stop addiction rally at kansarakui NSS camp was organized by M.N.College- Visnagar & NSS Dept on 3rd January 2015.
8. Lecture On “child upbringing ” by Dipak Teraiya (Psychologist and Trainar) at kansarakui NSS camp was organized by M.N.College- Visnagar & NSS Dept on 4th January 2015.
9. Health check up Session at kansarakui NSS camp was organized by M.N.College- Visnagar & NSS Dept on 4th January 2015.
10. Sports activities at kansarakui primary school NSS camp was organized by M.N.College- Visnagar & NSS Dept on 5th January 2015.
11. Home Stay on Theme of Hindu Puran Granth at kansarakui NSS camp was organized by M.N.College- Visnagar & NSS Dept on 6th January 2015.
12. Blood Donation Camp with NSS was organized by M.N.College- Visnagar & Red Cross Society - Visnagar and NSS on 12th august 2015.
13. Beti Bachao-Beti Padhao was organized by M.N.College-Visnagar jointly with “The Young Citizen of India Charitable Trust” & District Health Centre - Mehsana on 21st December 2015.
14. Rubela Rasikaran Program was organized by M.N.College-Visnagar, NSS & Rotary Club Visnagar on 21st march 2016.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	37.86 acres	--	--	37.86 acres
Class rooms	29	00	--	29
Laboratories	19	00	--	19
Seminar Halls	01	00	--	02
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	--			
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

- Administration: - Integrated financial management system (IFMS)
- Admission process of B. Sc Semester-I and M.A/ M.Sc. Semester I are computerized.

4.3 Library Services:

	Existing		Newly added		Total	
	No.	Value in Rs	No.	Value in Rs	No.	Value in Rs
Text Books	51735	---	1558		52294	---
Reference Books	1284	---	22	78552.00	1306	---
e-Books	3135809	5900.00	---	---	3135809	5900.00
Journals	----	---	21	15762	21	15762
e-Journals	6234	5900.00	---	---	6234	5900.00
Digital Database	---	---	---	---	---	---
CD & Video	---	---	---	---	---	---
Others (specify)	---	---	---	---	---	---

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	110	02	4 mbps	11	02	02	13	10
Added	00	--	4 mbps	11	--	--	--	--
Total	110	02	4 mbps	11	02	02	13	10

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

4.6 Amount spent on maintenance in lakhs:

i) ICT	00
ii) Campus Infrastructure and facilities	0.24969
iii) Equipments	0.79880
iv) Others	00
Total:	1.04849

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The students are informed about students support services available in the college during the inaugural function of UG and PG courses
- Periodical meeting of the principal with students
- Regular Meeting with students to enhance their academic/placement activities

5.2 Efforts made by the institution for tracking the progression

- Examination result analysed in staff common room meeting.
- The principal has formed various committees in order to track the academic and co- curricular progress and development of students.

5.3 (a) Total Number of students

UG	PG	*Ph. D.	Others
2628	432	20	00

(b) No. of students outside the state

00

(c) No. of international students

00

Men	No	%	Women	No	%
	1511	49.4		1549	50.62

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1333	510	74	1604	00	3523	1135	420	70	1435	00	3060

* No. of Ph.D. students are not considered in total no. of students.

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Udisha and Placement Cell organised awareness Programme

- Purchased competitive examination books in the library.
- Subscribe magazines for competitive exams.
- Guidance to students regarding syllabus and pattern of exams.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Lectures for career opportunity in industries delivered for final year students.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

1. Beti Bachao-Beti Padhao was organized by M.N. College-Visnagar jointly with "The Young Citizen of India Charitable Trust" & District Health Centre - Mehsana on 21st December 2015.
2. Stage performance regarding Gender sensitization performed by students in annual programme "Vasantotsav"

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount Rs
Financial support from Institution	---	---
Financial support from Government	1249	3451690
Financial support from other sources	---	---
Number of students who received International/ National recognitions	---	---

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>VISION</p> <p>The Vision of the college is “According to the changing trends the students get quality education, become self dependent citizens; cultivate healthy mentality and developing personalities so that they become competent to face the coming challenges. They Learn syllabi and acquire the requirement through formal and informal education system during the period of study.”</p> <p>MISSION</p> <p>The Mission is the college the Lest the youth of “Anart Pradesh” be Devoid of Higher Education and at the same time taking economic aspect as Central consideration, they take such education near their native place.</p>

6.2 Does the Institution has a management Information System

--

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Being affiliated to the Hemchandracharya North Gujarat University of patan, the college follow the syllabus set by the University.
- Our faculty Member of BOS give valuable suggestion for design of syllabus.

6.3.2 Teaching and Learning

- Use of ICT
- Educational tour and industrial visit.
- Project work.

6.3.3 Examination and Evaluation

- Internal exam is conducted per semester
- Transparent evaluation mechanism is established.

6.3.4 Research and Development

- Special permission is granted for Research Activities
- Research facilities are provided to the researcher.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- New books and journals added and e-journals are made available
- Access to e-books and e-Journals through inflibnet-NLIST is created updated and expanded ICT facilities

6.3.6 Human Resource Management

- The aim of the college is to make optimum use of the available human resources. All faculty members are involved in different activities of the college.

6.3.7 Faculty and Staff recruitment

- Our college is government college so faculties recruited by Higher education department through GPSC.
- Administrative staffs are selected by Higher education department through Gaun seva pasandagi mandal.

6.3.8 Industry Interaction / Collaboration

- Performed activities under MoU with Sheth M.N. Science college patan,
- Students from chemistry department visit to various chemical industries.

6.3.9 Admission of Students

Admission of students are made as per norms of Hemchandracharya North Gujarat University Patan.

6.4 Welfare schemes for

Teaching	Faculties are granted permission for their research work and paper presentation
Students	<ul style="list-style-type: none">• In case of student death, Insurance system provided by state government and we implement the scheme.• We supports to the students for Various Scholarship funded by various government scheme.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	---	NO	---
Administrative	NO	---	NO	---

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Suggestions are collected from principals by University

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Alumni Meet is conducted. Through the meet, suitable suggestions from the alumni were received for the college development activities.

6.12 Activities and support from the Parent – Teacher Association

- No association is established

6.13 Development programmes for support staff

- No association is established

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Awareness Programme on Global Warming
- Tree Plantation Programme
- Rain harvesting system
- implementation of SWACHH BHARAT system in the campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Various committees formulated effectively work out their plans.
- Encourage the faculty to use ICT in teaching learning.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Refer to 2.15 (Achievements)

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Biomedical Waste Inventorization of Healthcare Units (Mehsana District).
- NSS

**Details in Annexure III & IV*

7.4 Contribution to environmental awareness / protection

- Maintains Garden.
- New tree plantation in campus and outside of campus.
- Awareness programme on plastic free society.
- Rally on environmental awareness.
- Rain water harvesting.
- Green chemistry taught to students.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS:

1. Highly qualified faculty committed towards students welfare.
2. Mentoring system well structured.
3. Students of the rural area get opportunity to acquire higher education.

WEAKNESS:

1. More of rural character.
2. Insufficient staff.
3. Research facilities are not sufficient.

OPPORTUNITIES:

1. Introduce need based courses.
2. Consultancy revenue generation.

THREATS:

1. Meet the Global /Industrial challenges by adopting more employable and industry compatible courses.

8. Plans of institution for next year

- ❖ To celebrate annual day.
- ❖ To plan one week Patanjali Yog shibir.
- ❖ To start Laboratory and smart class room building work.
- ❖ To start renovation work of canteen building, gymnasium.
- ❖ To purchase equipments for gymnasium.
- ❖ To install solar roof top having capacity of 20 KW per day for renewable and clean energy.
- To start Finishing School, for skill development of students,.
- To organize Research activities like seminars/conference.
- To celebrate world yoga day.

Name: Mr. P.S.Patel



Signature of the Coordinator, IQAC

Name: Dr. Y.M. Patel



Signature of the Chairperson, IQAC

PRINCIPAL
M.N.College, Visnagar

ACADEMIC CALENDAR - 2015 – 2016

Sr.No.	Date	Activity
1	15/06/2015	The beginning of the academic session - admission festival -
2	24/06/2015	Complete the Admission process
3	22/06/2015	BA / B.Sc. Orientation Program of Sem.- I students
4	25/06/2015	Start of Academic Work (UG & PG)
5	04/07/2015	Swami Vivekananda Punyathithi
6	09/07/2015	Planting Festival
7	11/07/2015	World population day
8	19/07/2015	Celebration of Gurupurnima (20/07/15, Monday)
9	26/07/2015	Special information program by NCC on Kargil Vijay Day (Dt. 27/07/2015 Monday)
10	12/08/2015	Celebration of Donor Seth Maneklal Nanchand's Birthday
11	14/08/2015	College Cleanliness Campaign and Patriotic Songs Competition Program
12	15/08/2015	Celebration of Independence Day
13	22/08/2015	Last date for depositing the first year enrolment form of UG / PG
14	24/08/2015 to 29/08/2015	Organized at the College level of various competitions, Saptadhara Activity Week (Selection Program for Youth Festival)
15	29/08/2015	To organize various sports events on National Sports Day
16	05/09/2015	Teacher's Day Celebration
17	16/09/2015	World ozone Day Celebration
18	24/09/2015	NSS Day Celebration
19	01/10/2015	Oct. / Dec. 2015 University Examinations
20	02/10/2015	Gandhi Jayanti
21	09/11/2015 to 22/11/2015	Diwali vacation
22	23/11/2015	Second session and start of academic work
23	10/12/2015	International Human Rights Day Celebration
24	14/12/2015	National Energy Savings Day (Car and Scooter Free Day)
25	22/12/2015	Ramanujan Birth Anniversary Celebration (Mathematics Division)
26	04/01/2016 to 10/01/2016	Organize various educational tours from college
27	12/01/2016	National Youth Day - Birth Anniversary of Swami Vivekananda
28	25/01/2016	National Voters Day celebrations
29	26/01/2016	Republic Day Celebration
30	30/01/2016	Gandhi Nirvana Day (Sanitation Campaign and Picture Competition)
31	01/02/2016 to 03/02/2016	Literary Festival (book fair etc.)

32	02/02/2016	World Day Celebration
33	21/02/2016	Gujarati language and its significance for Mother tongue day, dated 22/02/2016 Monday
34	24/02/2016	Annual function and prize distribution
35	28/02/2016	Celebration of National Science Day, Dt. 29/02/2016, Monday
36	February –March	Procedure for taking students 'feedback form'
37	01/03/2016	Internal Marking Written Examinations
38	08/03/2016	World Women's Day Celebration
39	15/03/2016	CBCS University written exams Sem-2, 4, 6
40	26/04/2016	End of Second Academic Session
41	27/04/2016 to 21/06/2016	Summer vacation

Important Events

Sr. No	Events	Date
1	Celebrated world yoga day	21/06/2015
2	Tree plantation	12/07/2015
3	Organized three day district level NSS camp	25/07/2015 to 27/07/2015
4	Blood donation camp	12/08/2015
5	Celebrated teachers day	05/09/2015
6	Organized one day seminar on “ Marriage in foreign” awareness	18/12/2015
7	Celebrated district level republic day	26/01/2016
8	Celebrated annual sports day	03/02/2016
9	Celebrated annual function as vasantotsav	24/02/2016
10	Different Cultural activities under saptdhara	16/02/2016 to 19/02/2016
11	Organised book fair with collaboration with rotary club	14/02/2016 to 16/02/2016

ANALYSIS OF FEED BACK

2015-16

IQAC conducted oral and written survey to collect data from Students, parents, teacher and Alumni. The feedback forms were designed to measure the parameters such as Quality of Curriculum, Evaluation Process, Teaching learning process, Infrastructure facilities, Academic atmosphere of the college, Library, facilities etc. The survey provides the grade scale (excellent, good, average and poor). The responses collected from various Departments were analyzed by a team constituted by the IQAC. The main findings of the feedback analysis are summarized below:

- Students are strongly satisfied with teaching and learning process.
- Rating for fairness of evaluation is very good.
- Overall ratings for teachers are very good.
- Rating for curricular is adequate.
- They are highly satisfied with the opportunities provided to them to participate in extracurricular activities.
- Students suggested to start Entrepreneurship programme.
- From students feedback it is found that they are not satisfied with semester system
- Some valuable suggestion regarding infrastructure and laboratory.
- Students, alumni suggested to recruit enough staff.
- Most of the alumni are satisfied with the discipline, teaching atmosphere, and infrastructure.

1. Title of the Project:

Biomedical Waste Inventorization of Healthcare Units (Mehsana District)

2. Objectives of the Practice: (As mentioned in Report)

- i. To prepare a detailed category – wise inventory of the bio- medical waste generated within the HCUs of Mehshana district.
- ii. To classify the waste as per different categories according to Bio-medical Waste Rules, 2016.
- iii. To identify, study and document the current waste handling, management, treatment and disposal practice.
- iv. To submit a comprehensive report

3. The Context:

Directly or indirectly it has been found that BMW is becoming harmful to humans by spreading infectious diseases among them. Although as per WHO (World Health Organization) only 15% of waste is infectious while 85% is non-infectious. But when it is mixed with non-infectious waste, then whole waste becomes hazardous. There is great need of management of hospitals waste as increased case of nosocomial patients has been found, high risk of infection is associated with hazardous chemicals, drugs to persons handling wastes at all levels, expired drugs and disposable are repacked and sold by malpractitioner. Hence, effective management of biomedical waste is not only a legal necessity but also is a social responsibility.

4. The Practice:

The Expert Committee of Gujarat Environment Management Institute, Gandhinagar, had prepared the survey forms for the “Inventorization of Bio-medical Waste”. Those forms were distributed to all the field level surveyors and the necessary training was given to project head, co-ordinators and surveyors at regular interval of time. Forms were designed in such a way that it provides complete information i.e. the source of biomedical waste to its procedure of removal and disposal.

5. Evidence of Success:

It has been found that proper awareness among the BMW handlers is lacking at many HCUs. Training to the waste handlers is not given properly at many HCUs also we have found that personal protective equipment’s are not provided to waste handlers. There is an urgent need to follow the rules and regulation for management of BMW as many standard are not followed properly at all HCU.

6. Problems Encountered and Resources Required:

- Few hospital authorities were reluctant to give information and to interact with their staff. Few of the hospitals were difficult to reach pertaining to their location.

- Most of the hospitals would close down by 7 in the evening. Students would get free after college hours, which gave them a window of just few hours to carry out the survey.

1. Title of the Practice

National service scheme

2. Objectives of the Practice

- Understand the community in which they work
- Understand themselves in relation to their community
- Identify the needs and problems of the community and involve them in problem-solving
- Develop among themselves a sense of social and civic responsibility
- Utilise their knowledge in finding practical solutions to individual and community problems
- Develop competence required for group-living and sharing of responsibilities
- Gain skills in mobilising community participation.
- Acquire leadership qualities and democratic attitudes
- Develop capacity to meet emergencies and natural disasters

3. The Context

The efforts of NSS volunteers have been widely acclaimed by the community, universities, colleges and general public as the NSS volunteers have been rendering selfless service to the community.

4. The Practice

Various social welfare activities like swachhata abhiyan, AIDS awareness programme, blood donation camp, human and cattle health check up, gender equity programme, awareness programme on eradication of superstition in society, motivational lectures for youth, women empowerment, stop addiction rally, voter awareness programme.

5. Evidence of Success

Many people got benefited with our above social activity.

6. Problems Encountered and Resources Required.

Problems Encountered: At camp site sometimes physical facilities are not sufficient.

Physical Resources: Office, computers, brooms.

Human Resources: Programme officer, Staff, Students, NGO.